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Melton Building Society

Change of Property Form

Applicant 1 _____ MAP No _____

Applicant 2 _____

Purchase Price £ _____ Loan Required £ _____

New Property Address _____

_____

_____ Post Code _____

Vendor's Name/Telephone No. Name_____ Tel_____

Agents Name/Telephone No. Name_____ Tel _____

Type of Property:

House ☐ Bungalow ☐ Purpose Built Flat ☐ Other ☐ specify _____

Is The Property:

Freehold ☐ Leasehold ☐ For_____years, from _____ Ground Rent £_____PA

If Leasehold, please supply details of Landlord/Management Company

If a purpose built flat, how many story's high is the block_____and on which floor is the flat_____Service Charge £_____PA

Year Property was Built _____ Number of Living Rooms _____ Number of Kitchens _____

Number of Bedrooms _____ Number of Bathrooms _____

Is the property of Traditional Construction? ☑ Yes ☐ No

Walls: Brick ☐ Stone ☐ Other ☐ specify _____

Roof: Tile ☐ Slate ☐ Other ☐ specify _____

Is the property Shared Ownership? ☑ Yes ☐ No If Yes, provide details of % to be owned_____%

Name of Housing Association _____

Is the property Ex Local Authority? ☑ Yes ☐ No Right to Buy? ☑ Yes ☐ No

Is the Property covered by a NHBC Certificate ☑ Yes ☐ No Professional Consultants Certificate ☑ Yes ☐ No

Any Other Guarantee ☐ Please specify _____

Will the property be occupied by you or your dependents immediately after purchase? ☑ Yes ☐ No

Will the property be used by you or dependents for wholly residential purposes? ☑ Yes ☐ No

If you have answered 'no' to either of the above question, please give details below. If there is to be any business /commercialuse of the property, please indicate which floor/site areas are involved:

_____

_____

_____

Please give names, dates of birth and the relationship to the applicants of any persons (other than the applicants) aged 17 or over, who will be usually resident at the property. **If none, state none**.

Title	Full Name	Date of Birth	Relationship
		/ /	
		/ /	
		/ /	
		/ /	

Valuation fee

Do you wish to pay the fee by: (please tick)

Cheque ☐
(Cheques should be made payable to Melton Mowbray Building Society)

Credit/Debit card ☐

(If paying by Credit/Debit card, a member of staff will contact you to take payment details)

Contact details for collection of valuation fee

Valuation Fee £_____ Contact telephone number _____

Your Property Valuation

I/We require (please tick):

Basic Mortgage Valuation ☐ RICS Homebuyers Survey ☐ Building Survey ☐

I/We understand that a basic mortgage valuation is of limited scope and may not reveal defects which might exist in the property.

If we need to access your property any report will be prepared by an independent surveyor on whose behalf the Society accepts no liability.

I /We understand that the relevant fee for my/our selected valuation type is payable at the time of application and that once the valuation/survey has been instructed this fee is non-refundable.

Declaration

I/We understand that the information provided in this form will be utilised by Melton Mowbray Building Society to assess and process my/our mortgage application in conjunction with any information already provided in the Regulated Mortgage Contract application form. I/We understand that any information submitted in, or with, this form will be bound by the same declarations included in the Regulated Mortgage Contract application form. In addition, Melton Mowbray Building Society may release any such information to relevant third parties, e.g. valuers or insurers, to support the processing of your mortgage.

I/We understand that I/we have a right to access the personal information held by you and to have incorrect information corrected. I/We understand that the information given on this form and given during normal operation of my mortgage will be retained by Melton Mowbray Building Society on computer and other records, for the administration of the mortgage for which I am applying.

Applicant 1 Name

SIGNED:

Applicant 2 Name

SIGNED:

YOUR HOME MAY BE REPOSSESSED IF YOU DO NOT KEEP UP REPAYMENTS ON YOUR MORTGAGE

Melton Mowbray Building Society is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.